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Poplar Grove Practice holds a General Medical Service (GMS) contract with NHS England, Thames Valley Area Team, and is part of Aylesbury Vale Clinical Commissioning Group (AVCCG) who along with other practices within AVCCG, commissions health care on your behalf. This practice aims to follow National Institute for Clinical Excellence and National Service Framework Guidelines.

IT / Electronic Patient Records Statement of Intent for Poplar Grove Practice

New contract requirements came into force from 1st April 2015 requiring that GP practices should make available a statement of intent in relation to the following IT developments:

1. Referral Management
2. Electronic Appointment booking
3. On line booking of repeat prescriptions
4. Summary Care Record
5. GP2GP transfers
6. Patient Access to records

Please find below details of the practice stance with regards to these developments.

- **Referral Management** All practices must include the NHS number as the primary identifier in all NHS clinical correspondence issued by the practice. We include the NHS number on all correspondence
- **Electronic appointment booking** Practices are required to promote and offer the facility for all patients, who wish to book, view, amend, cancel and print appointments online. We currently offer the facility for booking and cancelling appointments for the GPs on-line.
- **Online booking of repeat prescriptions** - Practices are required to promote and offer the facility for all patients, who wish to order online, view and print their repeat prescriptions for necessary drugs, medicines or appliances. We currently offer the facility for ordering repeat prescriptions on-line.
- **Interoperable records /Summary Care Record** Practices are required to enable automated uploads of any changes to a patient's summary information, at least on a daily basis to the Summary Care Record. Having your Summary care Record available will help anyone treating you without your full medical record. They will have access to information about any medication you may be taking and any drugs that you have a recorded allergy or are sensitive to. Dr Wakeford and Partners is already live with SCR. However, if you do not want your medical records to be available in this way then you need to let us know so as we can update your record.
- **GP2GP Record transfers** There is a contractual requirement to utilise the GP2GP facility for the transfer of patients records between practices, when a patient registers or de-registers. It is important that you are registered with a doctor at all times. If you leave your GP and register with a new GP, your medical records will be removed from your previous doctor and forwarded to your new GP via NHS England. It can take several weeks for your paper records to reach your new surgery. With GP2GP record transfers, your electronic record is transferred to your new practice much sooner. Dr Wakeford and Partners confirm that GP2GP transfers are already active and we send and receive records via this system.
- **Patient access to their GP record** Practices are required by 31st March 2016 to promote and offer the facility for patients to view online, export or print the **detailed information** from their medical record i.e. information held in coded form. We offer this facility to patients who request access currently for test results and it is our intention to have the full facility available to patients by 31st March 2016. Patients can request access by:
 - Coming into the practice with ID and completing a registration form
 - Visiting the practice website and following the links to register on line (You will still need to visit the practice and will be asked for ID)